

Paratransit, Inc.
Board of Directors Meeting
March 28, 2013
Summary

Present: Hume, Pannell, Gracechild, Baird, Yungling, Durant, Leventon, Gould

- Bill Durant was appointed by the City of Sacramento to an 11th term on the Paratransit Board of Directors. His term is for two years.
- The Executive Director described the Cal Act bus Roadeo and gave awards to those Paratransit, Inc. participants who had done well.
- Mike Barnbaum provided Public Comment by informing the Board of activities affecting Northern California Rail projects.
- All items on the Consent Calendar were approved, including:

Minutes from the January 24, 2013 Board meeting.

Authorizing the Executive Director to negotiate a contract with Sacramento County for the continuation of Wheels to Work and Job Search shuttle programs.

Replacing the title Chief Administrative Officer with title of Grants and Procurement Manager in the Paratransit Inc. Procurement Manual.

- All Action Items were approved including:

Authorizing the Executive Director to apply for a Caltrans grant to hire an intern. The requested grant is for \$40,000 to cover a two year period of time. Board member Baird suggested that the organization target a disabled person as a possible intern.

Authorizing the Executive Director to award a contract not to exceed \$65,000 to Comcast to provide voice and data services.

- A report on Service Standards and Service and Fare Policies was provided by RT staff member, RoseMary Covington. Ms. Covington explained that the policies presented were being developed to insure compliance with new requirements issued by FTA. She provided a general presentation describing the new policies and RT's draft response to the policies. She explained that a similar presentation had been provided to the RT Board meeting during a public hearing held on March 25, 2013. She further explained that the hearing had been continued until July 22, 2013 to allow staff to make modifications to the documents to better respond to FTA direction.

Board comments reflected concerns surrounding the inclusion of Paratransit passengers in any analysis assessing disparate or disproportionate burden relative to fare changes. It was explained that Title VI does not include provisions for disabled individuals, but that RT would work with Paratransit staff to gather information to be able to at least provide a demographic profile of its passengers. Also, RT will work to determine if a methodology can be developed to evaluate the effect of a fare increase on paratransit passengers.

She informed the Board that the only federal regulations guiding the level of fare charged to paratransit passengers stating that a transit agency can charge no more than twice the regular fare for a trip. Any fare set below that level is deemed, by the federal government, to be a local decision.

During the comment period, Mike Barnbaum discussed loading factors, and the schedule for quarterly service change noting the need to better coordinate with schools.

He also suggested that RT was planning to move to a distance based fare with the implementation of Connect Card. He was corrected on that point.

- Staff and Committee Reports

The Chief Executive Report provided recognition to key staff and Board members that provided support and special efforts during the time since the last report. The report also detailed upcoming retirements.

- The Operations report included the following:

Total passenger trips were down 2.2% from the same period last year.

Demand response trips were up 3.6% from the same period last year.

All 53 RT provided vehicles are currently in service.

Paratransit Inc. has received special recognition from Comstock Magazine for its wellness program.

- The Destinations Mobility report highlighted various seminars and conferences attended as well as highlights of various positive experiences with the vehicles.
- The Travel Training report noted that an average three people per week are trained in and around Sacramento, including Davis. There are currently 16 people on the waiting list for training. It was noted that there was interest in training for RT's new City Ride service in Citrus Heights.

The next meeting of the Paratransit, Inc. Board of Directors is scheduled for May 23, 2013.